



# EMPLOYER'S FIRST REPORT OF OCCUPATIONAL INJURY OR DISEASE (Form 8WC)

NH DOL USE ONLY

Return to: **The State of New Hampshire, Department of Labor**  
**P.O. Box 2077, Concord, NH 03302-2077**  
**(603) 271-3176 FAX: (603) 271-6149**

**IMPORTANT;** Every employer shall file this report as soon as possible after knowledge of any occupational injury or disease to an employee, but no later than five days thereafter. Notice of disability of four or more days shall be filed no later than seven days after date of injury on Supplemental Report Form No. 13WCA. Failure to comply with any or all of the above carries a civil penalty of up to \$2,500.00. RSA 281A:53.

**PLEASE TYPE OR PRINT. ILLEGIBLE OR INCOMPLETE FORMS WILL BE RETURNED.**

**EMPLOYEE INFORMATION**

**EMPLOYER INFORMATION**

1. Name of injured: First Middle Initial Last			2. DOB:	3. Age:	4. Male <input type="checkbox"/> Female	5. SS No.:
6. Address: No. & St. City/Town			7. State:	8. Zip Code:	9. Tel. No.:	
10. Is there on file a N.H. Youth Employment Certificate?:	11. Occupation when injured:	12. Was this his/her regular occupation? If not, state regular occupation:		13. Wages per hr.:	14. No. hrs. worked per day:	
15. No. days worked per week:	16. Average Weekly Earnings:	17. Was injured hired in N.H. ?	18. Date employment began:		19. Date & Time of Injury:	
20. Date disability began:	21. Was injured paid in full for this day?	22. Date supervisor/employer was first notified:	23. Name of Person notified:		24. Location/Jobsite where accident occurred:	
25. Describe fully how accident occurred and describe what employee was doing when injured:						
26. Name of witness(es):			27. Part(s) of body injured:		28. Estimated length of disability:	
29. Has injured return to work?	30. If so, what date?		31. At what occupation or job?		32. Returned at: Full Duty: Alternative/Light Duty: _____	
33. Equipment causing injury:			34. Were safeguards in place?		35. Was accident caused by injured's failure to use safeguards or follow regulations?	
36. Initial Treatment: (check those that apply) Care: _____			No medical treatment: _____ Hospitalized: _____		Care provide by Employer only (on-site): _____ Emergency _____	
Other: (Outpatient): <input type="checkbox"/> (Clinic): <input type="checkbox"/> (Office Visit): <input type="checkbox"/> (Other-explain): _____						
37. Name of treating physician:			Name of treating hospital:		38. Has injured died?, If so, what date?	
39. Legal Business Name and/or D/B/A or Leasing Company Name:			40. Employers Federal ID:		41. If leased or temporary worker, client's business name:	
42. Business Address of No. 39 above:			43. City/State:		44. Zip:	
45. Telephone Number:		46. Insurance Co. (not agent) or Self Insured Group:			47. Managed Care Program? Y or N. If yes, name Provider:	
48. No. of Employees: Full-time: Part-Time:		49. Is there a Written Safety Program in force?			50. Is there an active Safety Committee?	
51. Business SIC Code		52. Type or Nature of Business in N.H.:		53. If report sent by Insurance Agency, state name:		
54. Employer Signature:			55. Printed/Typed Name and Official Title:			
56. Employee Signature (whenever possible):			57. Date of this report:			

White - Labor Department

Canary - Insurance Claims Office

Pink - Employer's Copy